

ACCIDENT GUIDE

If your vehicle or company vehicle are involved in an accident (regardless of who was driving). You must notify Roxsure Insurance Brokers immediately and follow the procedures below in regards to make ensure you get all relevant information to submit a claim as required by your Insurer.



Things to remember in case of an accident:

1. If your vehicle is not drivable you have to phone the Roxsure 24/7 emergency roadside assist line **086 176 9787** as they will authorise the towing of your vehicle to our secure storage yard.

Should a towing company NOT authorised take control and custody of your vehicle, the cost and trouble involved in having your vehicle released will be borne by you.

2. Get all 3rd Party details:

Personal Details:	
Name and Surname	
Id No	
Contact details: (Check cell nr, by dialling it while 3 rd party is with you)	
Cell:	
Home:	
Work:	
Address:	Residential:
	Work:
Vehicle details	
Make and model description:	
Vehicle registration no:	
Licence disk details:	
<i>Best is to take a picture of the licence disk on the front windscreen of vehicle.</i>	
Take pictures of all damages to 3rd Party's vehicle caused by accident	
Independent Witness details	
Name:	
Contact details:	