

ACCIDENT GUIDE

If your vehicle or company vehicle is involved in an accident (regardless of who was driving).

You must notify Roxsure Insurance Brokers immediately and follow the procedures below in regard to make ensure you get all relevant information to submit a claim as required by your Insurer.

THINGS TO REMEMBER IN CASE OF AN ACCIDENT

1. If your vehicle is not drivable you have to phone the Roxsure 24/7 emergency roadside assist line **086 176 9787** as they will authorise the towing of your vehicle to our secure storage yard.

Should a towing company NOT authorised take control and custody of your vehicle, the cost and trouble involved in having your vehicle released will be borne by you.

2. Get all 3rd Party details:

THIRD PARTY CONTACT DETAIL

Name and Surname:

ID/Passport Number:

Email Address:

Contact: (C)

Contact: (W)

Note: Check cell nr, by dialling it while 3rd party is with you

Residential Address:

Work Address:

THIRD PARTY VEHICLE DETAIL

Make and Model:

Vehicle Registration Number:

Licence Disk Detail:

Note: Take a picture of the licence disk on the front windscreen of vehicle.
Take pictures of all damages to 3rd party's vehicle caused by accident.

INDEPENDENT WITNESS DETAIL

Name and Surname:

Email Address:

Contact: (C)

Contact: (W)

Note: Check cell nr, by dialling it while witness is with you